

Staverton Village Hall, Croft Lane, Staverton, Northants NN11 6JE

Booking Form

Once completed and signed this form is the basis of the contract between the Staverton Village Hall Management Committee (SVHMC) and the Hirer.

Charges can be seen on our website www.stavertonvillagehall.co.uk where the conditions of hiring are shown under 'Hire Agreement' and 'Hiring Conditions'.

By signing this form you are agreeing to adhere to SVHMC Hire Agreement and Hiring Conditions published on the website at time of booking.

Hiring details:

Name:	
Organisation: <i>(if app)</i>	
Address:	
Mobile or Landline:	
Email:	
Purpose/description of hiring:	
*Time(s) and date(s):	
Do you require an alcohol license?	<input type="checkbox"/> No <input type="checkbox"/> Yes
What best describes you?	<input type="checkbox"/> Staverton resident <input type="checkbox"/> Non-resident

*Please refer to the existing schedule on the website to identify pre existing regular events.

If alcohol is to be sold a licence must be obtained by SVHMC at the time of booking.

Charges are displayed on the website and local noticeboard(s), if in doubt, check when booking.

The Hirer must be over 18 and is required to be present during the event or else represented by another responsible and authorised person.

I acknowledge that I have read and understood the Hire Agreement and Hiring Conditions (on the website).

Hirer's signature:

Date:

Booking Officer:

(On behalf of SVHMC)

Date:

Please scan and email this form to stavertonvh@gmail.com

or post to Mr Graham Simpson, Mortain Cottage, Badby Lane, Staverton, NN11 6DE

**NO BOOKING IS CONFIRMED UNTIL THIS FORM IS COMPLETED AND RETURNED, AND THE
HIRER HAS RECEIVED CONFIRMATION**